

# Squannacook Greenways, Inc.

## Board of Directors Meeting Minutes

June 13, 2018

Attending:

Peter Carson, Mark Cram, Peter Cunningham,  
Bill Rideout, Joan Wotkowicz

### **Groton Riverfest**

Pete Cunningham reported a good day with a lot of enthusiastic visitors to our table.

### **Pre-submission consultation with Groton Conservation Commission**

Peter Cunningham and Cedwyn Morgan had a pre-submission meeting with the Groton Conservation Commission. Our Request for Determination of Applicability (RDA) form, along with copy of the ENF, needs to be submitted by June 25 to get on their agenda for July 10. They will handle abutter notifications.

Bruce will not be involved with the Groton filing, so Peter will ask Cedwyn for help in filling out the form.

### **Pre-submission consultation with Townsend Conservation Commission**

Bruce, Mark, and Ray met with Townsend Conservation Commission. We need to fill out and submit an RDA form.

### **Construction Plans**

Mark and Bill met with Gary Shepherd, who suggested we talk again once we have the permits.

Mark will contact Iron Horse and ask for an updated quote.

We discussed whether to issue a general RFP and if we might use multiple contractors. Bill will ask Wachusett Greenways for suggestions on contractors.

Bruce is calculating how much silt fencing we need.

Peter Cunningham talked with MassHighway, who require an application for a curb cut for the

fisherman parking area in Townsend. We will need to build up an apron from the roadway into the parking area.

Peter Carson asked if we could coordinate timing with removal of the rail across the road in Crosswinds Drive.

### **CFNCM Donor Appreciation Event**

Joan plans to attend the Community Foundation of North Central Massachusetts event at the Fitchburg Art Museum on June 14.

### **Walk with Thoreau Society**

The Thoreau Society plans to walk the trail on July 11. Bill and Peter Cunningham may attend.

### **NRWA 50th anniversary**

Joan noted the Nashua River Watershed Association is planning events to celebrate their 50th anniversary next year. She suggested that we offer to host a rail trail walk as a Townsend event.

### **Motorized vehicle sign**

Peter Cunningham reported Vistaprint has plastic signs around \$8 each. We asked him to order several.

### **Fundraising and financial report**

Bill reported a few new donations.

He paid our two insurance bills (directors/officers insurance and liability insurance) due June 1st. Total cost this year for both was \$1,145. Last year we paid around \$1,500. The drop was due to a decrease in the liability insurance cost.

He submitted a request to DCR for reimbursement of \$3,770.40 to cover grant-related costs so far.

Our total assets are currently \$120K.

## **Review of meeting minutes**

A motion to accept the minutes of our meeting on May 16, 2018 was seconded and passed unanimously.

---

## **Next Meeting**

Squannacook Greenways will hold our next rail trail meeting at 7:00 P.M. on **July 18, 2018** at the **Groton Legion**.

---

Respectfully submitted,

Joan Wotkowicz

Clerk

Squannacook Greenways, Inc.