

Squannacook Greenways, Inc.

Board of Directors Meeting Minutes

Tuesday, October 30, 2018

Attending:

Peter Carson, Peter Cunningham, Ray Jackson, Don Klein, Steve Meehan, Cedwyn Morgan, Bill Rideout, Joan Wotkowicz

Review of Townsend Conservation Commission meeting

Bruce gave a good presentation to the Commission on October 24. Joan sent out a follow-up email with notes from the meeting. Meeting notes will be available from the Commission when their minutes are approved and posted.

The major points are that we need to hire a wetland scientist and file a Notice of Intent (NOI). Don will get a copy of the wetland regulations from Townsend Town Hall. We discussed ideas for people we might ask to perform the delineation.

Steve would like to establish dialog with the Commission while we work on meeting their requirements so we'll have a better chance of getting it right.

Regarding engineering assessments such as culverts, these are covered in the FST preliminary engineering study.

We also need to address permeability of the stone dust. Cedwyn will review the standards and confer with Mark Cram, who developed our construction plan.

Peter Cunningham drafted a letter to Mass Wildlife asking them to document their issues and concerns related to our NOI. Our intent is to work on their issues as we prepare our submission rather than after.

Peter Cunningham suggested we form a permitting team to work on the Townsend NOI. Cedwyn, Mark, and Bruce already have a process, but will need help. Bill will use Bruce's maps to prepare a list of abutters to the relevant wetland areas. Joan offered to prepare letters to

the abutters. Peter Cunningham will continue to help. We should be able to use our Groton NOI as the base.

Townsend Trail Tour Day Nov 3

The Townsend Land Trust is hosting a series of walks on November 3. Steve and Bill will guide rail trail walks at 9:00 and 11:00, meeting at Harbor Church.

Townsend Business Association annual meeting

Bill will attend the November 13 dinner meeting .

Townsend Volunteer Fair

Steve will attend the November 13 fair at the Townsend Library.

Mason NH Rail Trail Rededication

Steve attended the rededication of the Mason Rail Trail, which honored a major donor. He introduced us as their trail's neighbor to the south, also working to build a rail trail. He laid out a vision of a connecting longer distance trail.

Construction plans/MBTA Lease

We will not be able to start construction until next year, mainly due to the extended permitting process.

The MBTA lease includes time thresholds that we may need to address. Bill, Steve, and Pete Cunningham stayed to review the lease following our meeting.

ATV signage

Joan suggested lawn signs that we can post in trees as temporary signage. We decided to purchase custom-printed lawn signs as well as stock metal signs that say Motorized Vehicles Prohibited.

A motion to authorize up to \$120 for Joan to purchase signs was seconded and approved unanimously.

Extension of brick fundraiser

Due to continued inquiries from potential contributors, Bill wants to continue selling bricks. He observed that sales are best around Christmas and year end. We agreed to reopen the fundraiser.

Other fundraising and financial report

We have around \$1,300 left in the DCR grant. All money must be spent by the end of the contract in December, unless we file for an extension by November 17. Joan will request an extension.

We discussed funding we might request on a new DCR grant application to submit in February. Cedwyn suggested signage, which was included in our 2016 application but not approved, presumably because we did not yet have permits. He will look into repurposing part of our last grant application.

Joan suggested we consider requesting funds to make the trail ADA accessible. She will look into ADA requirements for rail trails and will contact Dick O'Brien.

Review of meeting minutes

A motion to accept the minutes of our monthly meeting and Annual Meeting on September 26, 2018 was seconded and passed unanimously with two abstentions.

Next Meeting

Squannacook Greenways will hold our next rail trail meeting on **Wednesday, December 5.** at the **Nashua River Watershed Association.**

Respectfully submitted,

Joan Wotkowicz

Clerk

Squannacook Greenways, Inc.