

Squannacook Greenways, Inc.

Board of Directors Meeting Minutes

September 21, 2016

Attending:

Peter Carson, Peter Cunningham, Bruce Easom, Ray Jackson, Don Klein, Steve Meehan, Cedwyn Morgan, Bill Rideout, Joan Wotkowicz

Buy-a-Brick/capital campaign/other fundraising

Bill added an option to mail in orders for bricks as well as buy online. We're up to 45 bricks sold.

Bill looked into a mass mailing for the Buy-a-Brick campaign. Mailing to Townsend, Groton, and Ashby would cost us over \$3,000. Bill would like to do a test mailing to a smaller sample. At a cost of around \$600, we would break even at five bricks sold.

A motion to authorize Bill to spend up to \$700 for a test mailing was seconded and passed unanimously.

We will look into placing flyers at both town halls, a dentist office, Evans store, Option 1 Fitness, Groton Fest, Brick Store, and several other places.

Joan will modify our flyer to incorporate both forms for purchasing bricks well as making a donation of any amount.

Joan will pick up additional display holders.

Joan suggested we make an announcement at the Greg Reeves Memorial Race in Townsend and distribute flyers. Bill will ask the Reeves for their approval.

Grant awards

Bill mailed our signed grant forms to the DCR.

Joan described the bookkeeping requirements to track our hours and expenses for the grant match when we won a DCR grant in 2006.

Bill pointed out that we should decide about prevailing wage before the next DCR grant cycle.

Financial report

Bill reported that we are at \$63,158.60 after the past month's expenses and bricks sold.

Permitting/parking/consultation with Land Use Committees

No activity. Cedwyn will schedule an appointment with David Paulson of Natural Heritage.

Abutter outreach

Discussions conducted in Executive Session.

Trail work/ trail walks/other events

Ray noted that several trees are obscuring the railroad signal flag near Depot Street and he would like to remove them. We are authorized by the Conservation Commission to work in this area. However, Fisheries and Wildlife has asked us not to fragment the permitting project, so we will hold off on all cutting.

Bill brought up an idea of installing trail markers to define the trail without doing any cutting. A motion to authorize Bill to spend up to \$122 to purchase aluminum trail markers was seconded and passed unanimously.

Bill recommended we host a public trail day, in which we walk the trail and hang the markers. We selected dates for the following events:

Oct 22 - Public work day for marking the trail.

Nov 5 - Public trail walk in collaboration with Freedom's Way/Connecting Communities group.

Review of August 17, 2016 meeting minutes

A motion to approve the minutes was seconded and passed unanimously.

Next Meeting

Squannacook Greenways will hold our next rail trail meeting on **Wednesday, October 19**, at the **NRWA**.

Respectfully submitted,

Joan Wotkowicz, Clerk

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