

Squannacook Greenways, Inc.

Board of Directors Meeting Minutes

July 1, 2015

Attending:

Mark Cram, Bruce Easom, Al Futterman, Ray Jackson, Don Klein, Steve Meehan, Cedwyn Morgan, Bill Rideout, Joan Wotkowicz

Privacy Fencing

Don spoke with the Townsend Building Inspector and found out if the fence is 6' or under, we do not need a permit, although we should have a survey to protect against future challenges. If the fence is over 6' the regulations get complicated. John Whittemore should be able to answer questions.

People for Bikes Grant

We did not win the \$10K grant. Bill will send an email to ask for feedback.

Capital Campaign

Activity has slowed until August due to summer schedules. Bill feels that walking the trail will make a big difference with potential contributors and would like to get those started soon.

Bill will send around his spreadsheet on a monthly basis so we can add new names or identify individuals we might want to approach.

Publicity/Outreach

We discussed the timing of our next newsletter. Topic might be the first public trail walk, which should wait until after abutter visits.

Abutter outreach

The letters are almost ready and just need review by Groton members. We discussed grouping the mailings by region.

Bill has requested updated abutter lists from both towns.

Joan will print letters and envelopes. As soon as the letters are ready, Steve will begin grouping and mailing them out.

Conservation/Natural Heritage

Bruce and Mark walked the whole trail taking photos and GPS readings in preparation for our application. The requirement is a photo every 1,000 feet and at every crossing of a culvert, etc. Bruce will pull together a set of photos that meets the requirements. Mark will write up the engineering plan.

Pat Huckery's letter implies that we plan parking on Division of Fisheries and Wildlife land. At some point we need to clarify with her that we will use our own parking.

Al suggested we talk with Mary Griffin, former DFW lead about how to proceed.

Encroachment Status

No new activity except for an email from MBTA inquiring about our progress.

Insurance Status

The only quote Bill was able to find for general liability insurance is \$6,500 per year, so that is what we purchased. Bill notified the MBTA to document our compliance.

Wachusett Greenways pays about \$4,000 per year. During the next cycle, Bill will send a copy of their policy to the agent to see if they can find a similarly priced policy.

Financial Report

\$6,500 for insurance and \$99 to the MBTA reduced our balance.

Upcoming/Past Events

Bill will send out the announcement for the annual Massachusetts Recreational Trail Advisory Board (MARTAB) Trails Conference.

Review of Meeting Minutes

A motion to approve the revised meeting minutes from May 27, 2015 was seconded and approved unanimously, with four abstentions from those who were absent.

Next Meeting

Squannacook Greenways will hold our next rail trail meeting on **Wednesday, August 5** at the **NRWA**.

Respectfully submitted,

Joan Wotkowicz

Clerk

Squannacook Greenways, Inc.